

CAPITAL CITY DEVELOPMENT CORPORATION  
Board of Commissioners Meeting  
Conference Room, Fifth Floor, 121 N. 9th Street  
August 14, 2017 12:00 p.m.  
MINUTES

**I. CALL TO ORDER**

Chairman Hale convened the meeting with a quorum at 12:01 p.m.

Present were: Commissioner John Hale, Commissioner Gordon Jones, Commissioner Maryanne Jordan, Commissioner Ben Quintana, Commissioner Pat Shalz, Commissioner Ryan Woodings, and Commissioner Dana Zuckerman.

Absent Were: Commissioner David Bieter, Commissioner Scot Ludwig

Agency staff members present were: John Brunelle, Executive Director; Todd Bunderson, Development Director; Ross Borden, Finance Director, Max Clark, Parking & Facilities Director; Joey Chen, Controller, Kathy Wanner, Contracts Specialist, Shellan Rodriguez, Project Manager; Matt Edmond, Project Manager; Doug Woodruff, Project Manager; Karl Woods, Project Manager; Laura Williams, Executive Assistant/Development Specialist. Also present were Agency legal counsel, Ryan Armbruster.

**II. AGENDA CHANGES/ADDITIONS**

There were no changes/additions to the agenda.

**III. CONSENT AGENDA**

A. Expenses

1. Approval of Paid Invoice Report – July 2017

B. Minutes and Reports

1. Approval of Meeting Minutes from July 10, 2017

Commissioner Zuckerman made a motion to approve the Consent Agenda.

Commissioner Shalz seconded the motion.

All said Aye. The motion carried 7-0.

**IV. ACTION ITEMS**

**A. CONSIDER: Proposed FY 2017 Amended Budget**

Ross Borden, CCDC Director of Finance, and Joey Chen, CCDC Controller, gave a report.

Commissioner Zuckerman moved to amend the FY 2017 Original Budget to new revenue and expense totals of **\$34,017,195** and set the time and date of Noon, August 29, 2017, for the statutorily-required public hearing on the Budget Amendment.

Commissioner Shalz seconded the motion.

All said Aye. The motion carried, 7-0.

**B. CONSIDER: Proposed FY 2018 Original Budget**

Ross Borden, CCDC Director of Finance, and Joey Chen, CCDC Controller, gave a report.

Commissioner Zuckerman moved to approve the FY 2018 Original Budget totaling \$66,114,567 and set the time and date of Noon, August 29, 2017, for the statutorily-required public hearing on the Agency's budget for the coming fiscal year.

Commissioner Shalz seconded the motion.

All said Aye. The motion carried, 7-0.

**C. CONSIDER: Proposed FY 2018-2022 Capital Improvement Plan**

Todd Bunderson, CCDC Director of Development, gave a report.

Commissioner Zuckerman moved to approve the CIP as presented.

Commissioner Shalz seconded the motion

All said Aye. The motion carried, 7-0.

**V. INFORMATION/DISCUSSION ITEMS**

John Brunelle, CCDC Executive Director, gave a report.

**VI. ADJOURNMENT**

There being no further business to come before the Board, a motion was made by Commissioner Zuckerman to adjourn the meeting.

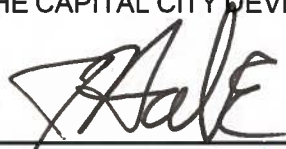
Commissioner Shalz seconded the motion.


All said Aye. The motion carried, 7-0.

The meeting was adjourned at 1:04 p.m.

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ADOPTED BY THE BOARD OF DIRECTORS OF THE CAPITAL CITY DEVELOPMENT CORPORATION  
ON THE 29<sup>th</sup> DAY OF August, 2017.

  
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 John Hale, Chair

  
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 Ryan Woodings, Secretary/Treasurer