

MINUTES OF REGULAR MEETING
BOARD OF COMMISSIONERS
CAPITAL CITY DEVELOPMENT CORPORATION
121 N. 9th St., Conference Room
Boise, ID 83702
August 8, 2016 12:00 p.m.

I. CALL TO ORDER:

Chairman Hale convened the meeting with a quorum at 12:02p.m.

Present were: Commissioner David Bieter, Commissioner John Hale, Commissioner Maryanne Jordan, Commissioner Stacy Pearson, and Commissioner Dana Zuckerman. Commissioners Scot Ludwig, Ben Quintana, Pat Shalz, and Ryan Woodings were absent.

Agency staff members present were: John Brunelle, Executive Director; Todd Bunderson, Development Director; Ross Borden, Finance Director, Max Clark, Parking and Facilities Director; Mary Watson, Contracts Manager; Kathy Wanner, Contracts Specialist, Shellan Rodriguez, Project Manager; Matt Edmond, Project Manager; Joey Chen, Controller; Sarah Jones, Administrative Assistant, Also present was Agency legal counsel, Ryan Armbruster.

II. AGENDA CHANGES/ADDITIONS:

There were no changes/additions to the agenda.

III. CONSENT AGENDA:

The meeting minutes from July 18, 2016 contain a date error, and are missing the request for a future policy discussion around future proofing. Commissioner Zuckerman moved to approve the consent agenda as modified. Commissioner Pearson seconded the motion.

5 said Aye, 0 said Nay. The motion carried 5-0.

The consent agenda included:

- A. Expenses
 - 1. Approval of Paid Invoice Report – July 2016
- B. Minutes & Reports
 - 1. Approval of Meeting Minutes from July 18, 2016
- C. Other
 - 1. Designation of Board Secretary Pro Tem
 - 2. Approval of Resolution #1456 approving the Recordation of the property boundary adjustment for 647 S. Ash Street, a vacant parcel owned by CCDC. *(Presented to the Board 6/13/2016)*
 - 3. Approval of Resolution #1457 adopting updated Parking Structure Design Guidelines. *(Presented to the Board 7/18/2016)*

IV. ACTION ITEMS

A. CONSIDER: Designation of City Hall Plaza Renovation as a Type 4 Project

Doug Woodruff, CCDC Project Manager, and Rob Bousfield from the City of Boise gave a report. Scott Beecham from the City of Boise answered questions from the Board of Commissioners.

Commissioner Zuckerman moved to designate City Hall Plaza Renovation as a Type 4 Project, and direct staff to negotiate and finalize terms of a Type 4 Capital Improvements Reimbursement Agreement for future Board Approval.

Commissioner Pearson seconded the motion.

5 said Aye, 0 said Nay. The motion carried 5-0.

B. CONSIDER: Proposed FY 2016 Amended Budget

Ross Borden, CCDC Finance Director, gave a report. Joey Chen, CCDC Controller, was available for questions.

Commissioner Zuckerman moved to amend the FY 2016 Amended Budget to new revenue and expense totals of \$46,350,610 and set the time and date of Noon, August 24, 2016, for the statutorily-required public hearing on the Budget Amendment.

Commissioner Pearson seconded the motion.

5 said Aye, 0 said Nay. The motion carried, 5-0.

C. CONSIDER: Proposed FY 2017 Original Budget

Ross Borden, CCDC Finance Director, gave a report. Joey Chen, CCDC Controller, was available for questions.

Commissioner Zuckerman moved to approve the Proposed FY 2017 Original Budget, totaling \$56,541,179 and set the time and date of Noon, August 24, 2016, for the statutorily-required public hearing on the Agency's budget for the coming fiscal year.

Commissioner Pearson seconded the motion.

5 said Aye, 0 said Nay. The motion carried, 5-0.

D. CONSIDER: Proposed FY 2017-2021 Capital Improvement Plan

Todd Bunderson, CCDC Development Director, gave a report. Sarah Schafer from the City of Boise answered questions from the Board of Commissioners.

Commissioner Zuckerman moved to approve the Proposed FY 2017-2021 Capital Improvement Plan as presented.

Commissioner Pearson seconded the motion.

5 said Aye, 0 said Nay. The motion carried, 5-0.

V. INFORMATION/DISCUSSION ITEMS:

A. Operations Report

John Brunelle, CCDC Executive Director, gave a report.

B. Front & Myrtle Alternatives Analysis

Matt Edmond, CCDC Project Manager, gave a report.

C. Alley Placemaking

Matt Edmond, CCDC Project Manager, gave a report.

VI. ADJOURN

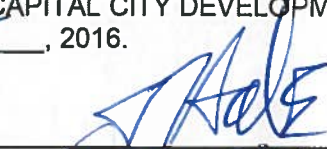
There being no further business to come before the Board, a motion was made by Commissioner Zuckerman to adjourn the meeting.

Commissioner Pearson seconded the motion.

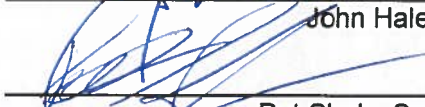
All said Aye.

The meeting was adjourned at 1:47pm.

ADOPTED BY THE BOARD OF DIRECTORS OF THE CAPITAL CITY DEVELOPMENT CORPORATION ON THE 12th day of September, 2016.



John Hale, Chair



Pat Shalz, Secretary