

MINUTES OF REGULAR MEETING
BOARD OF COMMISSIONERS
CAPITAL CITY DEVELOPMENT CORPORATION
Call-in Meeting
121 N. 9th St., Conference Room
Boise, ID 83702
December 10, 2018 12:00 p.m.

I. CALL TO ORDER:

Chairman Zuckerman convened the meeting with a quorum at 12:02 p.m.

Present: Commissioner Gordon Jones, Commissioner Maryanne Jordan, Commissioner Scott Ludwig, Commissioner Ryan Woodings, and Commissioner Dana Zuckerman.

Absent: Commission David Bieter, Commissioner Ben Quintana

Agency staff members present were: John Brunelle, Executive Director; Todd Bunderson, Development Director; Max Clark, Parking and Mobility Director; Ross Borden, Finance & Administration Director; Mary Watson, General Counsel & Contracts Manager; Doug Woodruff, Senior Project Manager; Laura Williams, Project Manager; Shellan Rodriguez, Real Estate Development Manager; Joey Chen, Controller; Holli Klitsch, Accountant; Kathy Wanner, Contracts Specialist; Kevin Martin, Project Manager; and Sandy Lawrence, Administrative Assistant. Also present was Agency legal counsel, Ryan Armbruster.

II. AGENDA CHANGES/ADDITIONS:

There were no changes or additions to the agenda.

III. CONSENT AGENDA

- A. Expenses
 - 1. Approval of Paid Invoice Report – October & November 2018
- B. Minutes and Reports
 - 1. Approval of October 24, 2018 Special Meeting Minutes
- C. Other
 - 1. Approve Resolution #1578 – Modifying the ParkBOI Waitlist Policy

Commissioner Woodings motioned to approve the Consent Agenda
Commissioner Jordan seconded.

Commissioner Ludwig recused himself from voting on the October 24, 2018 Special Meeting Minutes due to his absence from that meeting.

All said Aye, motion carried 4-0

IV. ACTION ITEM

A. CONSIDER: Resolution #1582 – Bid Award Capitol & Main Garage – Elevator Modernization Project

Kathy Wanner, CCDC Contracts Specialist, gave a report.

Commissioner Woodings made a motion to defer consideration of Resolution #1582 to the January 14, 2019 Board Meeting.

Commissioner Jordan seconded the motion.
All said Aye, the motion carried, 5-0.

V. INFORMATION/DISCUSSION ITEMS

A. Participation Program Revisions

Laura Williams, CCDC Project Manager, and Shellan Rodriguez, CCDC Real Estate Development Manager, gave a report.

B. Operations Report

John Brunelle, CCDC Executive Director, gave a report.

V. EXECUTIVE SESSION

A motion was made by Commissioner Woodings to go into executive session at 1:08 p.m. to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general; To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code [Idaho Code 74-206(1)(a), (b), (d)].

Commissioner Jordan seconded the motion.

A roll call vote was taken:

Commissioner Bieter: Absent
Commissioner Ludwig: Aye
Commissioner Jordan: Aye
Commissioner Jones: Aye
Commissioner Quintana: Absent
Commissioner Woodings: Aye
Commissioner Zuckerman: Aye

All said Aye. The motion carried, 5-0.

EXECUTIVE MEETING ADJOURNMENT

A motion was made by Commissioner Woodings to adjourn executive session at 1:12 p.m. and return to the public meeting. Commissioner Jordan seconded the motion. A roll call vote was taken:

- Commissioner Bieter: Absent
- Commissioner Ludwig: Aye
- Commissioner Jordan: Aye
- Commissioner Jones: Aye
- Commissioner Quintana: Absent
- Commissioner Woodings: Aye
- Commissioner Zuckerman: Aye

All said Aye. The motion carried, 5-0.

VII. REGULAR MEETING ADJOURNMENT

There being no further business to come before the Board, a motion was made by Commissioner Woodings to adjourn the meeting. Commissioner Jordan seconded the motion. All said Aye. 5-0. The meeting adjourned at 1:13 p.m.

ADOPTED BY THE BOARD OF DIRECTORS OF THE CAPITAL CITY DEVELOPMENT CORPORATION ON THE 14TH DAY OF JANUARY 2019.



Dana Zuckerman, Chair



Ryan Woodings, Vice Chair