

MINUTES OF REGULAR MEETING  
BOARD OF COMMISSIONERS  
CAPITAL CITY DEVELOPMENT CORPORATION  
Virtual Meeting  
Boise, ID 83702  
April 13, 2020 12:02 p.m.

**I. CALL TO ORDER:**

Board Members appeared remotely, as did John Brunelle, CCDC Executive Director, Brady Shinn, Project Manager – Property Development and Ryan Armbruster, CCDC Legal Counsel.

Ross Borden, Finance and Administration Director, and Sarah Jones, Administrative Assistant, were present at the CCDC physical office location.

Present: Commissioner Woodings, Commissioner David Bieter, Commissioner Latonia Haney Keith, Commissioner Maryanne Jordan, Commissioner Lauren McLean, and Commissioner Kate Nelson.

Absent: Chair Zuckerman and Commissioner Quintana

Roll call was taken, by Ryan Armbruster, Agency Legal Counsel confirming quorum.

Vice Chairman Woodings, chaired the meeting in the absence of Chair Zuckerman and convened the meeting with a quorum at 12:03 p.m.

**II. AGENDA CHANGES/ADDITIONS:**

There were no changes to the agenda.

**III. CONSENT AGENDA**

**A. Minutes and Reports**

1. Approval of March 9, 2020 Audit Meeting Minutes
2. Approval of March 9, 2020 Meeting Minutes

**B. Other**

1. Approve Resolution #1634 - 9605 S Eisenman - Type 2 Participation Agreement
2. Approve Resolution #1647 - Cost Share Agreement with ACHD to rebuild 8th Street (Bannock to State) and Bannock Street (9th to Capitol), (\$278,000 contribution from ACHD to CCDC for 8th & Bannock Streetscape Improvement Project)
3. Approve Resolution #1649 - Contract for ParkBOI Garages Door, Hardware, and ADA Upgrades Project
4. Approve Resolution #1646 - Contract for the 11th Street Bikeway Concept Design

Commissioner Woodings made a motion to approve the Consent Agenda.

Commissioner Mclean seconded.  
Roll Call  
Each said Aye. The motion carried. 6/0

Commissioner Gordon Jones joined at 12:05 pm.

#### **IV. ACTION ITEMS**

##### **A. CONSIDER: Resolution #1648 – Ratifying the Parking Proposal Approved by the Agency Board Executive Committee**

John Brunelle, CCDC Executive Director, gave a report.

Commissioner Woodings moved to adopt Resolution #1648, Ratifying the Parking Proposal Approved by the Agency Board Executive Committee.

Commissioner Jordan seconded.  
Roll Call  
Each said Aye. The motion carried 7/0

##### **B. CONSIDER: Suspend Consideration of 2020 Parking Rate Adjustments**

John Brunelle, CCDC Executive Director, gave a report.

Commissioner Woodings opened the meeting for additional public input, there being no additional public input, Commissioner Woodings closed the public comment period. Commissioner Woodings then moved to suspend further consideration until no sooner than Fiscal Year 2021.

Commissioner Bieter seconded.  
Roll Call  
Each said Aye. The motion carried 7/0

##### **C. CONSIDER: 9100 S Eisenman Road – Mixed Use Office/Industrial – Participation Program Type 2 Agreement Designation with R&L Carriers, Inc.**

Brady Shinn, Project Manager – Property Development, gave a report.

Commissioner Woodings moved to direct staff to negotiate a final Type 2 Participation Agreement with R&L Carriers, Inc. for future board approval.

Commissioner Jordan seconded.  
Roll Call  
Each said Aye. The motion carried 7/0

**V. INFORMATION/DISCUSSION ITEMS**

**A. Trailhead Project Annual Report**

Tiam Rastegar, Executive Director, Trailhead, gave a report.

**B. CCDC Monthly Report**

John Brunelle, CCDC Executive Director, gave a report

**VI. MEETING ADJOURNMENT**

There being no further business to come before the Board, a motion was made by Commissioner Woodings to adjourn the meeting. Commissioner Bieter seconded the motion.

Each said Aye. 7-0. The meeting adjourned at 12:39 p.m.

ADOPTED BY THE BOARD OF DIRECTORS OF THE CAPITAL CITY DEVELOPMENT CORPORATION ON THE 18<sup>th</sup> DAY OF May 2020.

DocuSigned by:  
*Dana Zuckerman*  
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Dana Zuckerman, Chair

DocuSigned by:  
*Commissioner Lauren McLean*  
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Lauren McLean, Secretary