

MINUTES OF MEETING
BOARD OF COMMISSIONERS
CAPITAL CITY DEVELOPMENT CORPORATION
Boise, ID 83702
October 12, 2020

I. CALL TO ORDER:

Chair Zuckerman called the meeting to order at 12:00 p.m. It was brought to Chair's attention at 12:05 p.m. that the BoxCast Live streaming link for the General Public was not functioning. The meeting was suspended until the BoxCast Live link was re-established for General Public viewing. The meeting was reconvened at 12:11 p.m., by Chair Zuckerman.

Board Members appeared remotely, as did Brady Shinn, Project Manager – Property Development, Matt Edmond, Director – Parking & Mobility, Doug Woodruff, Assistant Director - Placemaking & Infrastructure, Max Clark, Senior Director of Parking & Mobility, and Ryan Armbruster, CCDC Legal Counsel.

John Brunelle, CCDC Executive Director, Ross Borden, Finance & Administration Director and Sarah Jones, Executive Assistant, were present at the CCDC physical office location.

Present: Commissioner Dana Zuckerman, Commissioner Ryan Woodings, Commissioner Maryanne Jordan, Commissioner Lauren McLean, Commissioner Danielle Hurd, Commissioner Gordon Jones, Commissioner Kate Nelson, and Commissioner Latonia Haney-Keith

Absent: Commissioner Bieter

Roll call was taken, by Ryan Armbruster, Agency Legal Counsel confirming quorum.

Chairman Zuckerman convened the meeting with a quorum at 12:11 p.m.

II. ACTION ITEM: AGENDA CHANGES/ADDITIONS:

There were no changes to the agenda.

III. ACTION ITEM: CONSENT AGENDA

A. Expenses

1. Approval of Paid Invoice Report – September 2020

B. Minutes and Reports

1. Approval of September 14, 2020 Meeting Minutes

C. Other

1. Approve Resolution #1672 - CityGO Memorandum of Understanding (MOU)
1. Approve Resolution #1677 - Prequalification of Contractors for 9th & Front Garage Stair Structural Repairs
2. Approve Resolution #1678 - Prequalification of Contractors for 10th & Front Garage Structural Damage Repairs

3. Approve Resolution #1679 - Main and Fairview Transit Stops - Design Services Amendment No. 1

Commissioner Woodings made a motion to approve the Consent Agenda.
Commissioner Hurd seconded

Roll Call:

Commissioner Hurd - Aye
Commissioner Jones - Aye
Commissioner Jordan – Aye
Commissioner Haney-Keith - Aye
Commissioner McLean – Aye
Commissioner Nelson - Aye
Commissioner Woodings - Aye
Commissioner Zuckerman - Aye

The motion carried 8-0

IV. ACTION ITEMS

- A. **CONSIDER:** Issuing Request for Qualifications/Proposals (RFQ/P) 1715 W. Idaho Street - Housing Infill Development (

Brady Shinn, Project Manager – Property Development, gave a report.

Commissioner Woodings moved to authorize the Agency to public the 1715 W. Idaho Street Request for Qualifications/Proposal for the Agency-owned property located at 1715 W. Idaho and administer the RFQ-P under its terms.

Commissioner McLean seconded.

Roll Call:

Commissioner Hurd - Aye
Commissioner Jones - Aye
Commissioner Jordan – Aye
Commissioner Haney-Keith - Aye
Commissioner McLean – Aye
Commissioner Nelson - Aye
Commissioner Woodings - Aye
Commissioner Zuckerman - Aye

The motion carried 8-0

V. INFORMATION/DISCUSSION ITEMS

- A. **CCDC Monthly Report**

John Brunelle, CCDC Executive Director, gave a report.

B. Westside District – Preparation for Transformation RFP

Doug Woodruff, Assistant Director - Placemaking & Infrastructure, gave a report.

Commissioner McLean left the meeting at 12:45 p.m.

C. Parking and Mobility Update

Matt Edmond, Director – Parking & Mobility, gave a report.

D. Special Item – Max Clark Recognition

Agency Team

John Brunelle, Executive Director, on behalf of CCDC, thanked Max Clark for his 20 years of service as Parking Director and other responsibilities during his tenure.

Guest Phil Kushlan, appeared remotely recognizing Max Clark on his CCDC accomplishments and tenure.

Max Clark, Senior Director of Parking & Mobility, expressed his appreciation of the Board members and CCDC staff he has worked with during his time with CCDC.

VI. MEETING ADJOURNMENT

There being no further business to come before the Board, a motion was made by Commissioner Woodings to adjourn the meeting. Commissioner Jordan seconded the motion. A roll call vote was taken.

- Commissioner Hurd - Aye
- Commissioner Jones - Aye
- Commissioner Jordan – Aye
- Commissioner Haney-Keith - Aye
- Commissioner Nelson - Aye
- Commissioner Woodings - Aye
- Commissioner Zuckerman - Aye

The motion carried 7-0. The meeting adjourned at 1:05 p.m.

ADOPTED BY THE BOARD OF DIRECTORS OF THE CAPITAL CITY DEVELOPMENT CORPORATION ON THE 9TH DAY OF NOVEMBER 2020.

DocuSigned by:

EC5DBD8CDA444E9... Dana Zuckerman, Chair

DocuSigned by:

D233C7C9F8A44C3... Lauren McLean, Secretary