



ADDENDUM NO. 1 | Issued September 15, 2023

To the RFQ: PARCS Procurement Consulting Services

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END OF ADDENDUM NO. 1



AGENDA
RFQ: PARCS PROCUREMENT CONSULTING SERVICES
PRE-SUBMITTAL CONFERENCE

SEPTEMBER 7, 2023, 10:00 AM – VIA ZOOM

1. Welcome and Introductions
2. Background – CCDC ParkBOI Public Parking Garages
3. RFQ Process Steps and Key Dates
 - a. Submittal Requirements
 - b. Calendar

Last day for questions:	September 12, 2023 by 3:00 pm
Addenda:	September 15, 2023
Submission Due:	September 21, 2023 by 3:00 pm
4. QUESTIONS?
5. Adjourn

RFQ: PARCS Procurement Consulting Services

Pre-Submittal Conference

10:00am

September 7, 2023

Agenda

- Welcome and Introductions
- Project Background & Overview
- Key RFQ Dates
- Questions
- Adjourn

Background

- CCDC is the urban renewal agency for the City of Boise
- CCDC owns and operates the ParkBOI public parking system
 - 6 garages in downtown Boise
 - 3,154 parking stalls
 - Monthly, transient and reserved parking (residential + hotel)
 - At least 1 additional parking garage in development
 - BikeBOI secure bike parking facilities
 - 5 garages run S&B Entervo, 1 runs on Amano Overture



Project Overview

- CCDC is seeking consultant services to assist with the procurement and installation of a new, modern, cost-effective and functional off-street PARCS for current and future garages.
- CCDC is not seeking vendors of PARCS equipment to respond to this RFQ with proposals. Vendors of specific PARCS equipment should not submit qualifications packages in response to this RFQ.

Anticipated Scope

- Inventory and analysis of existing PARCS/facilities
- Evaluating alternative PARCS technologies and systems which are suitable for current facilities
 - Lead an advisory committee comprised of CCDC staff and external members
- Developing PARCS specifications for future RFP
- Assisting CCDC with RFP process
- Evaluating PARCS vendor cost proposals
- Assisting with installation, testing and acceptance of new PARCS

Anticipated Project Timeline

PARCS Procurement Consultant Services	Now thru spring 2024
PARCS Procurement	Summer 2024
PARCS Installation	Begin fall 2024

RFQ Schedule

- Last Day for Questions 5:00pm (Local) September 12, 2023
- Submittal Deadline 3:00pm (Local) September 21, 2023

CONTACT INFORMATION:

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Questions/Comments

QUESTIONS / ANSWERS RECEIVED AS OF SEPTEMBER 12, 2023

Question: What is the name of the current entity serving as the CCDC's parking operator, and how long has the entity held that position?

Answer: The Car Park is the current Operator and has been since 2016. The current contract with The Car Park runs through 2026.

Question: Will the current parking operator serve as the CCDC's project manager or as one of several important contributors to during this PARCS upgrade project?

Answer: The Car Park/ParkBOI will serve as a key contributor to the project. CCDC will manage the consultant contract and eventual procurement of PARCS.

Question: Is there anyone who may have been centrally involved in the procurement of the existing Scheidt & Bachmann and Amano McGann PARCS equipment that happens to be still on staff at the CCDC, or on staff with the current Parking operator?

Answer: Yes, staff within The Car Park/ParkBOI were engaged in the previous PARCS procurement process and will be involved in the anticipated project.

Question: Will the selected consultant be granted access to the companies that presently service the existing Scheidt & Bachmann and Amano McGann PARCS equipment?

Answer: Selected consultant will be able to communicate with the current Operator during the project. CCDC cannot guarantee communication with current PARCS vendors will be possible or that current PARCS vendors will provide desired information to selected consultant.

Question: Does the CCDC currently possess any capacity to institute enforcing actions against non-compliant facility users and/or collection initiatives against users who fail to pay?

Answer: Yes.

Question: Are the existing electronic "Spaces Available" count signs outside the BOI garages part of a standalone count/signage system or is the system integral to the existing PARCS back-office platform?

Answer: The "spaces available" digital read-out signs are located at 5 garages which currently have the Scheidt & Backmann PARCS system and the information displayed on those read-out signs is integral to that PARCS platform.