

MINUTES OF SPECIAL MEETING
BOARD OF COMMISSIONERS
CAPITAL CITY DEVELOPMENT CORPORATION
Board Room, Fifth Floor, 121 N. 9th Street
Boise, ID 83702
August 30, 2023

I. CALL TO ORDER:

Chair Latonia Haney Keith convened the meeting with a quorum at 12:00 p.m.

Roll Call attendance taken:

Present: Commissioner Todd Cooper, Commissioner Ryan Erstad, Commissioner Latonia Haney Keith, Commissioner Danielle Hurd, Commissioner Lauren Mclean, Commissioner Rob Perez, Commissioner John Stevens, and Commissioner Alexis Townsend.

Agency staff members present: John Brunelle, Executive Director; Doug Woodruff, Development Director; Joey Chen, Finance & Administration Director; Alexandra Monjar, Project Manager – Property Development; Zach Piepmeyer, Parking & Mobility Director; Jordyn Neerdaels, Communications Manager; Holli Klitsch, Controller; Sandy Lawrence, Executive Assistant; and Agency legal counsel, Meghan Sullivan Conrad.

II. ACTION ITEM: AGENDA CHANGES/ADDITIONS

There were no changes or additions made to the agenda.

III. ACTION ITEM: CONSENT AGENDA

A. Expenses

1. Approve Paid Invoice Report for July 2023

B. Other

1. Approve Resolution 1835: 11th Street between Jefferson and State Streets, Rebuild 11th Street Blocks. Utility Undergrounding Contract with Idaho Power

Commissioner Perez made a motion to approve the consent agenda.

Commissioner Hurd seconded the motion.

Roll Call:

Commissioner Cooper - Aye
Commissioner Erstad - Aye
Commissioner Haney Keith - Aye
Commissioner Hurd - Aye
Commissioner McLean - Aye
Commissioner Perez - Aye
Commissioner Stevens - Aye
Commissioner Townsend - Aye

The motion carried 8 - 0.

IV. ACTION ITEM

A. CONSIDER: Resolution 1834: FY2024 - FY2028 Capital Improvement Plan

Doug Woodruff, Development Director, gave a report.

Commissioner Erstad made a motion to approve Resolution 1834 adopting the 5-Year Capital Improvement Plan FY2024-FY2028.

Commissioner Perez seconded the motion.

Roll Call:

Commissioner Cooper - Aye
Commissioner Erstad - Aye
Commissioner Haney Keith - Aye
Commissioner Hurd - Aye
Commissioner McLean - Aye
Commissioner Perez - Aye
Commissioner Stevens - Aye
Commissioner Townsend - Aye

The motion carried 8 - 0.

B. PUBLIC HEARING: Proposed FY 2023 Amended Budget

Chair Haney Keith opened the public hearing at 12:30 p.m.

Joey Chen, Finance and Administration Director, gave a report.

No public comment made and no comment in writing received.

Public Hearing closed at 12:37 p.m.

C. CONSIDER: Resolution 1832: Adopt FY 2023 Amended Budget

Commissioner Hurd moved to adopt Resolution 1832 to approve the FY2023 Amended Budget totaling \$39,566,600 and to authorize the Executive Director to file copies of the budget as required by law.

Commissioner Erstad seconded the motion.

Roll Call:

Commissioner Cooper - Aye
Commissioner Erstad - Aye
Commissioner Haney Keith - Aye
Commissioner Hurd - Aye
Commissioner McLean - Aye
Commissioner Perez - Aye
Commissioner Stevens - Aye
Commissioner Townsend - Aye

The motion carried 8 - 0.

D. PUBLIC HEARING: Proposed FY 2024 Original Budget

Chair Haney Keith opened the public hearing at 12:38 p.m.

Joey Chen, Finance and Administration Director, gave a report.

No public comment made and no comment in writing received.

Public Hearing closed at 12:58 p.m.

E. CONSIDER: Resolution 1833: Adopt FY 2024 Original Budget

Commissioner Hurd moved to adopt Resolution 1833 to approve the FY2024 Original Budget totaling \$67,448,720 and to authorize the Executive Director to file copies of the budget as required by law.

Commissioner Cooper seconded the motion.

Roll Call:

Commissioner Cooper - Aye
Commissioner Erstad - Aye
Commissioner Haney Keith - Aye
Commissioner Hurd - Aye
Commissioner McLean - Aye
Commissioner Perez - Aye
Commissioner Stevens - Aye
Commissioner Townsend - Aye

The motion carried 8 - 0.

F. CONSIDER: Resolution 1836: Block 68 South Mixed Use Residential and Mobility Hub Development and Block 69 Workforce Housing Development, Memorandum of Understanding.

Alexandra Monjar, Project Manager – Property Development, gave a report.

Commissioner Cooper moved to approve Resolution 1836 authorizing the Executive Director to execute the Memorandum of Understanding with Block 68 South Development LLC and Block 69 North Development LLC.

Commissioner Erstad seconded the motion.

Roll Call:

Commissioner Cooper - Aye
Commissioner Erstad - Aye
Commissioner Haney Keith - Aye

Commissioner Hurd - Aye
Commissioner McLean - Aye
Commissioner Perez - Aye
Commissioner Stevens - Aye
Commissioner Townsend - Aye

The motion carried 8 - 0.

IV. MEETING ADJOURNMENT

There being no further business to come before the Board, a motion was made by Commissioner Erstad to adjourn the meeting. Commissioner McLean seconded the motion.

The meeting adjourned at 1:19 p.m.

ADOPTED BY THE BOARD OF DIRECTORS OF THE CAPITAL CITY DEVELOPMENT CORPORATION ON THE 11th DAY OF SEPTEMBER 2023.

DocuSigned by:

Commissioner Latonia Haney Keith

6D1092AB0583453

Latonia Haney Keith, Chair

DocuSigned by:

Lauren McLean

0E3B7224A4E0425

Lauren McLean, Secretary