

MINUTES OF MEETING
BOARD OF COMMISSIONERS
CAPITAL CITY DEVELOPMENT CORPORATION
Board Room, Fifth Floor, 121 N. 9th Street
Boise, ID 83702
May 13, 2024

I. CALL TO ORDER:

Chair Haney Keith convened the meeting with a quorum at 12:00 p.m. The Chair advised that Commissioners are attending the meeting virtually, that CCDC Executive Director, John Brunelle, is present at the meeting location, and that the meeting room is open for the public to attend the meeting.

Roll Call attendance taken, by Sandy Lawrence, Executive Assistant confirming quorum.

Commissioners attended the meeting via Zoom.

Present: Commissioner Drew Alexander, Commissioner Todd Cooper, Commissioner Ryan Erstad, Commissioner Danielle Hurd, Commissioner Latonia Haney Keith, Commissioner Rob Perez, Commissioner John Stevens.

Absent: Commissioner Alexis Townsend and Commissioner Lauren McLean.

John Brunelle, Executive Director; Doug Woodruff, Development Director; Mary Watson, General Counsel; Kathy Wanner, Contracts Manager; Amy Fimbel, Senior Project Manager – Capital Improvements; and Sandy Lawrence, Executive Assistant; were at the CCDC physical office location. Agency legal counsel, Meghan Sullivan Conrad attended the meeting via Zoom.

II. ACTION ITEM: AGENDA CHANGES/ADDITIONS

There were no changes or additions made to the agenda.

III. ACTION ITEM: CONSENT AGENDA

A. Minutes and Reports

1. Approve Meeting Minutes for April 8, 2024

B. Other

1. Approve Resolution 1875: 150 S. 5th St., CW Moore Park Improvements. Type 4 Participation Agreement with Boise City Parks & Recreation.

Commissioner Cooper made a motion to approve the Consent Agenda.
Commissioner Hurd seconded the motion.

Roll Call:

Commissioner Alexander - Aye
Commissioner Cooper - Aye
Commissioner Erstad - Aye
Commissioner Haney Keith – Aye
Commissioner Hurd - Aye
Commissioner Perez - Aye

Commissioner Stevens - Aye

The motion carried 7 - 0.

IV. ACTION ITEM

Commissioner Lauren McLean joined the meeting virtually at 12:02 pm at the start of Action Item A.

A. CONSIDER Resolution 1873: Bannock Street Streetscape Improvements Project, 12th St. to 16th St. Ranking for RFQ: Construction Manager/General Contractor (CM/GC) RFQ Ranking

Amy Fimbel, Senior Project Manager – Capital Improvements and Kathy Wanner, Contracts Manager gave a report.

Commissioner Alexander moved to adopt Resolution 1873 approving the CM/GC RFQ ranking for the Bannock Street Streetscape Improvements, 12th to 16th Streets Project and authorizing the Executive Director to negotiate and execute a CM/GC Agreement. Commissioner Hurd seconded the motion.

Roll Call:

- Commissioner Alexander - Aye
- Commissioner Cooper - Aye
- Commissioner Erstad - Aye
- Commissioner Haney Keith - Aye
- Commissioner Hurd - Aye
- Commissioner McLean - Aye
- Commissioner Perez - Aye
- Commissioner Stevens - Aye


The motion carried 8 - 0.

V. MEETING ADJOURNMENT


There being no further business to come before the Board, a motion was made by Commissioner Cooper to adjourn the meeting. Commissioner Haney Keith directed the adjournment of the meeting.

The meeting adjourned at 12:12 p.m.

ADOPTED BY THE BOARD OF DIRECTORS OF THE CAPITAL CITY DEVELOPMENT CORPORATION ON THE 10th DAY OF JUNE 2024.

DocuSigned by:


 Latonia Haney Keith, Chair

DocuSigned by:


 Lauren McLean, Secretary