

MINUTES OF MEETING
BOARD OF COMMISSIONERS
CAPITAL CITY DEVELOPMENT CORPORATION
Board Room, Fifth Floor, 121 N. 9th Street
Boise, ID 83702
December 9, 2024

I. CALL TO ORDER:

Chair Haney Keith convened the meeting with a quorum at 12:01 p.m.

Roll Call attendance taken:

Present: Commissioner Drew Alexander, Commissioner Todd Cooper, Commissioner Latonia Haney Keith, Commissioner Rob Perez, Commissioner Meredith Stead, Commissioner John Stevens, and Commissioner Alexis Townsend.

Absent: Commissioner Danielle Hurd and Commissioner Lauren McLean

Agency staff members present: John Brunelle, Executive Director; Joey Chen, Finance & Administration Director; Alexandra Monjar, Senior Project Manager – Property Development; Amy Fimbel, Senior Project Manager – Capital Improvements; Lana Graybeal, Director of External Affairs; Zach Piepmeyer, Parking & Mobility Director; Mary Watson, General Counsel; Kathy Wanner, Contracts Manager; Sandy Lawrence, Executive Assistant; and Agency legal counsel, Meghan Conrad.

II. ACTION ITEM: AGENDA CHANGES/ADDITIONS

There were no changes or additions made to the agenda.

III. WORK SESSION

A. 10th & Jefferson Project

Alexandra Monjar, Senior Project Manager – Property Development, gave a report.

IV. ACTION ITEM: CONSENT AGENDA

A. Expenses

1. Approve Paid Invoice Report for November 2024

B. Minutes and Reports

1. Approve Meeting Minutes for November 12, 2024

Commissioner Perez made a motion to approve the Consent Agenda.

Commissioner Cooper seconded the motion.

Roll Call:

Commissioner Alexander - Aye
Commissioner Cooper - Aye
Commissioner Haney Keith - Aye
Commissioner Perez - Aye

Commissioner Stead - Aye
Commissioner Stevens - Aye
Commissioner Townsend - Aye

The motion carried 7 - 0.

V. ACTION ITEM

A. CONSIDER Appoint Project Review Committee

Chair Haney Keith addressed the establishment of a Project Review Committee for the 10th & Jefferson Project and its charge. Chair Haney Keith nominated the following commissioners to the Project Review Committee, Commissioner Stevens, Commissioner Townsend, and Chair Haney Keith.

Commissioner Cooper moved to nominate Commissioner Stevens, Commissioner Townsend, and Chair Haney Keith to the Project Review Committee.

Commissioner Perez seconded the motion.

Roll Call:

Commissioner Alexander - Aye
Commissioner Cooper - Aye
Commissioner Haney Keith - Aye
Commissioner Perez - Aye
Commissioner Stead - Aye
Commissioner Stevens - Aye
Commissioner Townsend - Aye

The motion carried 7 - 0.

B. CONSIDER Resolution 1903: Bannock Street Streetscape Improvements, 12th St. to 16th St. Amendment No. 1 to the CM/GC Contract with McAlvain Construction, Inc.

Amy Fimbel, Senior Project Manager – Capital Improvements, gave a report.

Commissioner Alexander moved to adopt Resolution 1903 authorizing the execution of Amendment No. 1 to the CM/GC Contract with McAlvain Construction, Inc. for the Bannock Street Streetscape Improvements Project.

Commissioner Townsend seconded the motion.

Roll Call:

Commissioner Alexander - Aye
Commissioner Cooper - Aye
Commissioner Haney Keith - Aye
Commissioner Perez - Aye
Commissioner Stead - Aye
Commissioner Stevens - Aye
Commissioner Townsend - Aye

The motion carried 7 - 0.

C. CONSIDER Resolution 1904: Bannock Street Streetscape Improvements, 12th St. to 16th St. Interagency Agreement for Construction with Ada County Highway District

Amy Fimbel, Senior Project Manager – Capital Improvements, gave a report.

Commissioner Perez moved to adopt Resolution 1904 approving and authorizing the execution of the Interagency Agreement with the Ada County Highway District for construction services associated with the Agency's Bannock Street Streetscape Improvements Project.

Commissioner Stevens seconded the motion.

Roll Call:

Commissioner Alexander - Aye
Commissioner Cooper - Aye
Commissioner Haney Keith - Aye
Commissioner Perez - Aye
Commissioner Stead - Aye
Commissioner Stevens - Aye
Commissioner Townsend - Aye

The motion carried 7 - 0.

D. CONSIDER Resolution 1905: Bannock Street Streetscape Improvements, 12th St. to 16th St. Task Order 24-001 with CSHQA, Inc. for Construction Administration Services

Amy Fimbel, Senior Project Manager – Capital Improvements, gave a report.

Commissioner Cooper moved to adopt Resolution 1905 approving and authorizing the execution of Task Order 24-001 with CSHQA, Inc., for Construction Administration Services on the Bannock Street Streetscape Improvements Project.

Commissioner Alexander seconded the motion.

Roll Call:

Commissioner Alexander - Aye
Commissioner Cooper - Aye
Commissioner Haney Keith - Aye
Commissioner Perez - Aye
Commissioner Stead - Aye
Commissioner Stevens - Aye
Commissioner Townsend - Aye

The motion carried 7 - 0.

E. CONSIDER Resolution 1906: 8th Street Streetscape and Bikeway Improvements, State St. to Franklin St. Amendment No. 2 to the CM/GC Contract with McAlvain Construction, Inc.

Amy Fimbel, Senior Project Manager – Capital Improvements, gave a report.

Commissioner Stevens moved to adopt Resolution 1906 authorizing the execution of Amendment No. 2 to the CM/GC Contract with McAlvain Construction, Inc. for the 8th Street Streetscape and Bikeway Improvements Project.

Commissioner Perez seconded the motion.

Roll Call:

- Commissioner Alexander - Aye
- Commissioner Cooper - Aye
- Commissioner Haney Keith - Aye
- Commissioner Perez - Aye
- Commissioner Stead - Aye
- Commissioner Stevens - Aye
- Commissioner Townsend - Aye

The motion carried 7 - 0.

VI. MEETING ADJOURNMENT

There being no further business to come before the Board, a motion was made by Commissioner Perez to adjourn the meeting. Meeting declared adjourned.

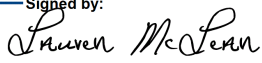
The meeting was adjourned at 12:59 p.m.

ADOPTED BY THE BOARD OF DIRECTORS OF THE CAPITAL CITY DEVELOPMENT CORPORATION ON THE 13TH DAY OF JANUARY 2025.

Signed by:

 6D1092AB0583453...

Latonia Haney Keith, Chair

Signed by:

 483D2DB5BAE0452

Lauren McLean, Secretary