



SOCIAL MEDIA ADMINISTRATION AND TERMS OF USE

CCDC has an interest and responsibility in determining what is published on behalf of the Agency on social media platforms. Therefore, CCDC has established rules of engagement with the public to ensure the social media sites remain civil and appropriate for all ages. In accordance with Section 1.4 of the 2024 Employee Manual, the following modification is made to the CCDC Employee Manual. The effective date of this modification is to be retroactive to August 1, 2026.

12.4.6 SOCIAL MEDIA ADMINISTRATION

The following Terms of Use shall be displayed or made available by hyperlink on each CCDC social media site.

“The following Terms of Use apply. Your use of and engagement with this social media site, including posting comments, liking posts, liking pages, or viewing content, is deemed express acceptance of these Terms of Use.

All posts and comments are subject to monitoring. The following types of posts and comments will be rejected or removed, and in CCDC’s discretion the user could be blocked:

- Profane, obscene, or violent language or content;
- Threats to any person or organization;
- Libelous, harassing, or personal attack content;
- Sexual content or links to sexual content;
- Personal, identifying information of oneself or others, including home address, phone number, and personal email;
- Promoting, fostering, or perpetuating harassment or discrimination based on age, race or ancestry, color, national origin, disability or handicap, creed or religion, sex, sexual orientation, gender identity, gender expression, veteran status, or marital status;
- Encouraging, soliciting, or inciting illegal activity;
- Support or opposition to political campaigns or candidates;
- Commercial solicitations;
- Content that is unrelated or irrelevant to the topic of the page or post;
- Redundant or duplicate posts;
- Confidential or proprietary information, and content that violates laws concerning patents, trademarks, copyrights, and trade secrets; or
- Robot “Bot” posts and posts by automatic software programs.

CCDC is a public agency, and any user posts or comments are public records subject to disclosure and to the Agency's record retention schedule. By posting or commenting, you are granting CCDC and its agents a worldwide, irrevocable, non-exclusive, royalty-free license to use your name, username, post, or comment in any way and for any reason with any existing or future media."

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 John Brunelle, Executive Director
 Date: 8/4/26